

## **PRIVACY STATEMENT - OTC ORGANICS B.V.**

### **1. PREFACE**

This is the privacy statement of OTC Organics B.V., a dynamic import & export company specialized in organic fruit and vegetables.

In this privacy statement you read everything about the way your personal data is collected and how it is handled. It explains where your data is stored and for which purposes your data is stored. In addition, you will also find all your rights regarding these data and how you can use these rights. The privacy statement can sometimes be changed, for example, due to legal changes. It is therefore advisable to consult this statement periodically.

If you feel uncomfortable about the use of your data by OTC Organics B.V., please contact us.

### **2. PURPOSE OF DATA**

In certain situations we require and collect your personal data. These are explained below.

#### **2.1. Google Analytics**

The website of OTC Organics B.V. collects your data to optimize our website. For this, Google Analytics is used. The data that is saved, is anonymous. A couple of things are saved, such as the duration of your website visit or the pages you frequently visit.

#### **2.2. Contact forms**

If you fill out one of the contact forms on our website, the data you enter will be collected. You only need to fill out necessary data such as relationship type, your name, company name, e-mail address, phone number and description of your request in order to offer you a proposal or a service.

All data will only be processed with your explicit permission or to execute the agreements that are entered into, or because processing is necessary to bring you into contact with potential customers and / or contractors.

### **3. RECIPIENTS OF THE DATA**

The data that OTC Organics B.V. receives and processes are managed by:

#### **3.1. [LOKO](#)**

Our e-mail is hosted by LOKO. If you contact us by e-mail or by filling out a contact form, the corresponding e-mails will be saved on the servers of LOKO (Flevocloud).

#### **3.2. [RealHosting](#)**

The website and the back-ups of the website is hosted by RealHosting. Data left on the website of OTC Organics B.V. will be saved on the servers of RealHosting.

### **4. STORAGE PERIOD**

The data that we collect is saved for a long period of time, yet never longer than required for carrying out activities, unless we have to save your data longer because of a statutory regulation.

#### **4.1. Contact forms**

The storage of data you leave in the contact form, such as name, company name and e-mail address will be saved on the servers. Your data will be stored for up to two years when no agreement is concluded with you.

#### **4.2. Google Analytics**

The data that Google Analytics collects on the website is anonymous and not linked to your personal data. The data is stored indefinitely within Google Analytics.

### **5. SECURITY**

No physical copies of your personal data will be made. The personal data that is managed by OTC Organics B.V. or by the aforementioned third parties is only accessible through the mentioned software and is protected by a password and where possible with two-step verification.

In this two-step verification, a code is generated from the software and sent to OTC Organics B.V. This code must be used during the login process. Devices that open your data are all locked with a password. The number of devices that have access to your data is limited to only the necessary devices.

Your visit to our website is secured by a SSL certificate. It means that your connection to the website of OTC Organics B.V. is private. You recognize this protection by security by the green lock at the top of the URL-bar.

## 6. YOUR RIGHTS

### 6.1. Right of inspection

At all times you are entitled to request your data that has been stored with us. For this you can send an e-mail to [privacy@otcorganics.com](mailto:privacy@otcorganics.com) or contact by phone. You will then receive an overview of your data.

### 6.2. Right of rectification

If your data isn't correct or has been changed, you are entitled to have it rectified by OTC Organics B.V.

### 6.3. Right of transfer

If you need your data that we have stored at OTC Organics B.V., you have the right of transfer. We must transfer your data to a another party designated by you.

### 6.4. Right to delete data

If you want your data to be no longer registered with OTC Organics B.V., you have the right to have your data deleted.

### 6.5. Right to file a complaint

You have the right to file a complaint with the Dutch Data Protection Authority (Dutch DPA) if you feel that OTC Organics B.V. doesn't handle your data correctly.

### 6.6. Right to stop data usage (objection)

You don't want OTC Organics B.V. to use your data? You have the right to stop using your personal data. The use of these rights can be sent to [privacy@otcorganics.com](mailto:privacy@otcorganics.com) provided with a copy of a valid ID, whereby the ID photo, document number and social security number is unreadable. The aim is to respond within a week.

## 7. OBLIGATIONS

OTC Organics B.V. processes personal data on the grounds of a legitimate interest, namely a commercial interest. Think of offering services or products of OTC Organics B.V. by e-mail. Your details will never be sold to third parties. The data we require is the minimum data for providing services or products.

If it is necessary to share your data you shared with us with others than the above mentioned parties (for example to offer a service) your permission will first be requested.

OTC Organics B.V. reserves the right to disclose the data when legally required or when OTC Organics B.V. deems this justified to comply with a legal request/process or to protect the rights, ownership or safety of OTC Organics B.V. In doing so, we always try to respect your right to privacy as much as possible.



Do you have any questions? Please, feel free to contact us. Our contact data:

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